

**Bay Area Genealogical Society  
Board Meeting  
Monday, July 22, 2019  
University Baptist Church EB 105  
16106 Middlebrook, Houston, TX**

**Attendees:** Nick Cimino (President), George Porterfield (1<sup>st</sup> VP), Susie Ganch (2<sup>nd</sup> VP), Bob Wegner (Registrar), Bill Mayo (Treasurer), Teresa Rundell (Corresponding Secretary), Kathie Chaffee (Recording Secretary), Terri Myers (Publicity), Polly Swerdlin (Website) Judy Zavalla (Member Services).

Not in attendance Kim Zrubek (Education, Newsletter, Hospitality), Garry Garrett (Pedigree Charts; Yearbook), Jane Thompson (Welcoming), Deborah Gammon (County Coordinator), Shirley Lindquist (Award/Past President),

**Meeting call to order at 6:32pm by Nick Cimino.**

**Administrative Items:**

**Last Board Minutes:** Nick called for corrections and additions to the June 2019 Board minutes. The minutes stand approved with changes.

**Treasurer's Report:** Period 31 May – 30 June 2019

**Checking Account**

Balance as of 31 May 2019	\$5,158.92
June Receipts	\$ 174.95
June Expenditures	<u>\$ 158.99</u>
Balance as of 30 June 2019	<b>\$5,174.38</b>

Certificate of Deposit Value	<u><b>\$3,907.18</b></u>
Total Monetary Assets	<b>\$9,081.56</b>

**Registrar's Report:** Bob noted the total members who have renewed as of July 22, 2019, is now 159. This leaves 26 members who have not renewed to date. Bob reported the attendance for the June meeting was approx. 33 members and 5 visitors. Bob noted the official renewal period for 2019-2020 Society year begins July 1, 2019.

**Corresponding Secretary Report:** Teresa reported that she sent out cards to 5 visitors that attended the June general meeting.

## **Business Items:**

**Review of FY 2019-2020 Budget:** Review and discussion of proposed budget. Bill presented the revised 2019-2020 Society Budget containing the changes previously requested at the June Board Meeting. He also identified areas that he adjusted to produce a balanced budget.

MOTION BY Bob Wegner TO ACCEPT BUDGET AS APPROVED, second by Judy Zavalla, Motion passed, Budget approved.

## **Review Agenda and Plan for July general meeting:**

- The draft agenda provided by Nick needs to be updated to reflect the new membership renewal numbers.
- George plans to lead the meeting since Nick will be unable to attend and bring his computer as it may be needed. Susie Ganch will call if she hears from speaker.
- George reviewed his plan for conducting the vote on proposed changes to the membership dues and bylaw changes. There was some discussion on changing the wording for new members that join in July. Bill plans to make a motion to change the membership dues wording to include "Effective July 1, 2019" to the new membership statement.
- Vote on Membership changes passed as amended.
- Bylaws voted on and passed as amended.
- The speaker for July meeting is Mitch Clendening, presents "Going Mobile: Apps, Tips and Tricks for the Mobile Genealogist".
- Plans for the August 23 Meeting: Show & Tell and Pot Luck dinner, election vote, meet at 6:30 to set up food.

**Review of the June General Meeting:** Group agreed the program was very good. There was an Interesting update of the 1900 flood. Kevin Kinney, Archivist at Rosenberg Library, stated that the Library needs volunteers for indexing.

**Plans for August 23 Meeting:** George Porterfield will arrange pot luck dinner, show and tell, telephone committee will make calls for side dishes, hospitality: plates, etc., and vote for election of officers

**BAGS Participation in Texas State Genealogical Society, 2019 Family History Conference, October 11-13:**

- Bill will reserve a Society table.
- Signup list offered at the general meetings
- Deborah Gammon will inquire on availability of bus for transportation on Friday, October 11.
- An adhoc committee was formed to determine and create BAGS promotional materials for this table. Consider plenty of brochure handouts, bookmarks (programming info, website, facebook page), free Journals, Updated color/graphic poster with map, business cards (Nick offered to print, needs logo), possible raffle or spin wheel gimmick with prizes such as chocolate, pen, USB drive, bag, Internet Genealogy magazine subscription, or Family Tree Magazine subscription. Committee consists of Susie, Bill, Bob, Kim, and possibly Terri.
- Conference registration for the conference begins in July.
- Speakers and topics just recently published on the TSGS website.
- Nick Cimino will not attend. George Porterfield, designated Delegate to represent BAGS. Bob Wegner will be a participant.

**PayPal payments and online membership application:** George reported no additional progress made on this item. Susie agreed to create a paper registration form. George will use this to continue his work on accessing PayPal option. Cost of professional service, test on sand box, buy software, need bank account for pay pal to receive funds, then transfer to our bank account.

Motion for no Pay Pal fee at this time.

Motion by Susie Ganch, second by Polly Swerdlin. Motion passed.

Motion to purchase software for Pay Pal by Bob Wegner, second by Bill Mayo, Motion Passed.

Motion by Bob Wegner, to set up separate account for Pay Pal to be managed by the Treasurer. Second by Polly Swerdlin, Motion stands approved.

**Upcoming Election of Officers- Review Slate of Nominees:** Susie will present a slate to the Board at the July Board meeting for approval. That slate will be presented to the membership in July and August, with a vote at the August meeting. Suggestion made we invite the slate of officers to attend the Board Meeting in August. Susie Ganch will announce slate of officers at the July 26, 2019 General Meeting.

**Officers Nominations:** President, Nick Cimino, 1<sup>st</sup> VP, Lisa Smith, 2<sup>nd</sup> VP, Susie Ganch, Treasurer, Bill Mayo, Lisa Franklin, recording secretary, Corresponding Secretary, Teresa Rundell, Registrar, Bob Wegner.

LISA SMITH, Lifetime Membership discussion: Honorary Membership Lifetime for contributions to the organization.

Motion: Chapter recommends Member Lisa Smith be given an Honorary Lifetime Membership.

Motion, by Polly Swerdlin, second by Susie Ganch. Motion passed.

#### **Committee Reports-Highlights Only:**

**Education:** In July and August the "library" MHM session will be held on Thursdays at 10am in the Friendswood Public Library. Specifically: July 11 and August 8. Next two dates for MHM sessions at the Friendswood Family History Center is Wednesdays, July 31 and August 28 at 10am.

We had 6 people attend the Digital Media Lab orientation class scheduled just before the June MHM session at the Freeman Library. Six members attend that Freeman Library MHM session and 3 members attended the Friendswood FHC MHM session in June.

July 31 at 10 am to 11:45 am Friendswood LDS Family History Center Orientation and Help Session, Address: 505 Deseret Dr., Friendswood, TX., and Enter building on backside.

Thursday, August 8 from 10 to noon BAGS Members Helping Members Research Working Session – Friendswood Public Library located at 416 S. Friendswood Drive, Friendswood.

Friday, August 23, 2019 – BAGS General Meeting at 70m; Annual Show and Tell with Potluck Dinner starting at 6:30 pm.

Wednesday, August 28 at 10am to 11:45am Friendswood LDS Family History Center Orientation and Help Session. Address: 505 Deseret Dr., Friendswood; Enter building on backside.



**Bus Trip:**

Wednesday, September 18, 2019 from 9 am to 4pm – Bus Trip to Clayton Library Board the bus at Clear Lake Community Association and Recreation Center located at 16511 Diana Lane, Houston. Call Deborah Gammon at 281-334-4950 to be added to the list or email: gammondc@gmail.com

Saturday, September 28, BAGS –presents Dana Leeds SEMINAR from 10 am to 2 pm 'DNA Match Clustering: The Leeds Method, Automated Adaptations, and Working with Clusters.' Registration is required and begins August 1. \$25 members, \$35 non-Members

**Newsletter:** Need nomination slate to publish in the July newsletter.

**Web:** BAGS Website report: Uploading, added seminar flyer to sidebar listing, Uploaded April-June Treasury records for Treasurer. Updated Broken links checked July 21, 2019. Pages: Newsletters, Meetings and Past Meetings "about us" added Judy Zavalla. Eliminated Captain From app (plug-in) as it was too simple. George is working to get calculated Fields Form installed.

**BAGS Recipes:** Poly Swerdlin asked for new recipes, pictures welcome, and has made a recipe index for cookbook.

**Programs:** Susie discussed details about the September Dana Leeds Seminar. Possible offer an area with electricity for personal laptop plugin. Consider selling tickets at the door for attendance without lunch. Nametags need to be preprinted. Maximum attendance is 60 people per agreement with Dana Leeds. Group also discussed future December Holiday party at the South Shore Grille (same place as last year) and Wiki Trees by member Lisa Franklin. November speaker will be BAGS member Gale French presenting DNA Painter. January 2020 will be members presenting tips and tricks. February: Jennifer Ross, Johnson Space Center, Houston, Archives, and Oral Histories.

**E-mail:** Garry asked Bob send him the latest registration list to maintain the email contact list.

**Yearbook:** Garry began handing out the new Yearbooks at the May general meeting.

**County Coordinator:** Next bus trip is September 18 to Clayton Library. Deborah Gammon with Kitty Olsen alternate County Coordinator.

**Journal:** Melodey reported for following:

The issue is coming along nicely with articles from Nick, Susie, Annette, Lisa Franklin, Judy Zavalla, Deborah, Nancy Royce and Vicky Whynott. It looks like this will be the longest issue yet. Three articles are about WWII veterans.

**Scrapbook:** Teresa and Renee Ball are collaborating on this project. Teresa plans to purchase more items to use up her budget before end of the fiscal year. Need more pictures and ready to present at August show and tell.

**Publicity:** Teri is continuing to send program details to the news outlets. Teri Myers will not be able to attend her duties and her alternate Jackie Val Kornick will take over this report.

**Welcoming:** no report

**Member Services:** Judy Zavalla, Will call and arrange rides and carpool for members.

**Telephone:** Phone committee will be called July 23.

**Hospitality:** Have paper goods ready for the August potluck dinner. Board will vote on payment of the meat at the July Board meeting.

**Past President:** no report

**Historian Report:** See Scrapbook Report

Recording Secretary: Kathie Chaffee, alternate; Lisa Franklin effective September 1, 2019

**Meeting adjourned at 8:11pm**

Respectively submitted,  
Kathie Chaffee, Recording Secretary  
July 22, 2019 Meeting  
August 9, 2019 Recorded